

Tenant Application Form

Contact Us: 📧 lettings@david-james.com ☎ 0115 962 4213 ✉ 45b Plains Road, Mapperley, NG3 5JU

Property Address:

Applicant Information:

Title:	First Names:	Surname:
Date of Birth:	Tel:	
Email:		

Current Address:

Address:	
Status:	How long have you lived here for:

Income Information:

Status: <i>(you may select more than 1)</i> employed self-employed retired student unemployed	
Employer:	Job Title:
Basic Annual Salary: £	Start Date:
Do you have any of the following: <i>(you may select more than 1)</i> savings pension student grant/bursary (not student loan) benefits	

Tenancy Information:

Number of adults intending to live at the property as their 'only main home': <i>(including yourself)</i>	
Names and ages of any children who may occupy the property:	
Smoker:	Pets:
Rental Payment Amount: £	Rental Payment Method:
Preferred initial term: <i>(in months)</i>	Preferred Start Date:
Do you have a Guarantor, if needed?	

Credit Information:

Do you have any credit issues?
If you have answered YES please provide information:

Registration of Tenancy Information:

If your tenancy is accepted David James Lettings will arrange for Tenant Shop's accredited concierge team to call you to discuss the setup of your household services. Tenant Shop helps you to:

- **Set up your broadband, TV and phone** from a range of leading suppliers to ensure you have arranged the best package for you ahead of move-in. Tenant Shop potentially offer up to 50% off the standard pricing (offers subject to availability).
- Ensure you have the correct cover in place to protect your liabilities as a tenant against any accidental damage to your home.
- Set up your gas and electricity account to help you choose the best available tariff and payment option from a choice of suppliers.
- Make savings on other products such as removal firms.

Property Notifications:

To help with the move-in process we have teamed up with Tenant Shop to streamline the registration process for your new property by notifying the local council, water and energy suppliers of your move. If your tenancy is accepted we will use software supplied by Tenant Shop to notify all the necessary organisations that you have arrived and provide your contact information, moving in date and meter readings where applicable. Tenant Shop will call you to clarify the current suppliers to your new property. The reverse will happen when you move out.

Data Protection:

Tenant Shop Limited, registered office Inchora House, Building X92, Cody Technology Park, Farnborough, Hampshire, GU14 0LX is fully compliant with the data protection act 2018 and is registered with the Information Commissioners Office registration number Z305733X. Tenant Shop limited will only use your information for the purposes set out above. Tenant Shop is a trading style of Tenant Shop Limited which is an appointed representative of Albany Park Limited, which is authorised and regulated by the Financial Conduct Authority. Financial Services Register number for Albany Park Limited is 304130 and 741081 for Tenant Shop Limited trading as Tenant Shop. This is regarding Insurance products only. You can alter your options, exercise the right of restricted processing or opt out at any time by emailing: customerservices@mytenantshop.co.uk

To help you setup your household services, Tenant Shop will call you.

Declarations:

I hereby certify that the information provided is true and accurate and give permission for this information to be verified by third parties and disclosed as detailed above for the purposes of:

- Performing a credit search by a third party agency
- Contacting my current, previous employers and referees to confirm the details provided
- Fraud prevention, credit assessment and insurance decisions

Our partner Vouch will perform a credit check as part of your tenancy application referencing which includes your full credit report and score, alongside details of any current, historic or pending adverse credit, missed payments and defaults. The overall assessment could impact your referencing assessment so it is important to disclose all aspects of your credit behaviour at the point of application. Failure to make material disclosures regarding your credit behavior could result in the loss of your holding deposit.

The information provided in this form by me is information as described in Ground 17 of the Housing Act 1996 and I understand that if any information within this application is found to be untrue, it is grounds for termination of the tenancy. I also understand that any default in payment of rent will affect any future application for tenancies, credit or insurance.

WE CANNOT PROCESS THIS APPLICATION UNLESS THIS FORM IS SIGNED. SHOULD THIS FORM NOT BE FULLY COMPLETED THIS MAY LEAD TO A DELAY IN THE REFERENCING PROCEDURE WHICH COULD HARM YOUR APPLICATION. IN SIGNING THIS DOCUMENT YOU ARE ALSO DECLARING THAT YOU HAVE RECEIVED A COPY OF THE 'TENANT APPLICATION FORM GUIDANCE NOTES' AND HAVE FULLY READ AND UNDERSTOOD THE CONTENTS OF THAT DOCUMENT.

Signed By:

Print Name:

Date:

Signature: